

Environment and Climate Change Department
15th Floor, New Administrative Building, Hutatma Rajguru chowk,
Madam kama Road, Mantralay, Mumbai-32

Tel No. 022-22029388

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Date: 15/12/2021

WALK-IN-INTERVIEW

Application invited for WALK-IN-INTERVIEW for the following posts on purely contract basis under 100% centrally Sponsored Scheme Environment Information System Centre in the Environment and Climate Change Department, Government of Maharashtra. Candidates are requested to fill their applications through Google forms.

Link for application:

https://docs.google.com/forms/d/e/1FAIpQLSdtUkoat0Ti4bSVkC9EJ8ujJum2aPE5sg0KesJX2K37P4U3pg/viewform?usp=sf_link

Name of the posts	Number of posts	Educational Qualification	Monthly emoluments*	Age limit
Programme Officer	01	<ul style="list-style-type: none">• M.Sc. in Environmental Science or M.Sc. in Science• Good knowledge of Computers, MS office• Good knowledge of English & Marathi language along with good communication and writing skills• Minimum 3 year experience in relevant areas Relevant Experience: <ul style="list-style-type: none">• Publications• Drafting News Letters / Article• Event Organisation• Report preparation	42,445/-	45 years
Information Officer	01	<ul style="list-style-type: none">• Graduates in Science or equivalent• Good knowledge of Computers• Good knowledge of English & Marathi language along with good writing skills,• Minimum 1 year experience in relevant areas Relevant Experience: <ul style="list-style-type: none">• Drafting News Letter / Article• Event Organisation• Coordination with Govt. Organization	35,451/-	35 years
IT Officer	01	<ul style="list-style-type: none">• Graduate,• Good knowledge of computer technology• Minimum 1 year experience in relevant areas Relevant Experience: <ul style="list-style-type: none">• Website development• MobileApp Development• Knowledge of Designing	28,671/-	35 years
Data Entry Operator	01	<ul style="list-style-type: none">• Graduate• Good knowledge of Computers, MS-CIT• Marathi Typing-30 W.P.M & English-40 W.P.M Relevant Experience: <ul style="list-style-type: none">• Data Updation• Administrative Work• knowledge of computer software applications like MS office	13,310/-	30 years

Note: 1. Document should be in PDF format and file size should not exceed beyond 1MB.

2. Photograph should be in Image (jpg, png, jpeg) format and file size should not exceed beyond 1MB.

3. Preference will be given to the candidates having experience in Government & Semi Government sector.

4. Last date for submission of application is 25/12/2021.